

**All Souls Church Unitarian Board of Trustees Meeting Minutes  
April 27, 2022**

**Trustees Present**

Cait Clarke  
MJ Crom, Secretary  
Joe Feuer  
Erika Landberg  
Neil Manzullo, President  
Bernard Mustafa, Treasurer  
Libbie Buchele  
Cathy Tortorici, Vice President  
Justis Tuia

**Officers Present**

Brian Petruska, Assistant Treasurer

**Staff Present**

Rob Keithan

**Reports Received**

- Committee on Right Relations – update on hiring of consultant

**Convening**

Neil convened the meeting at 7:04 pm.

**Chalice Lighting and Reading**

Rev. Kathleen opened the meeting with a prayer.

**4-5 Approval of Agenda**

- *Motion to approve the agenda, with an amendment to add*
  - *Seconded.*
  - *Passed without objection.*

**4-6 Approval of Consent Agenda**

- *Motion to approve the consent agenda as amended.*
  - *Amend to add minutes from March*
  - *Seconded.*
  - *Passed without objection.*

**4-7 Proposed Bylaws Changes**

- LDNC did a great and thorough job and made recommendations.
- The Board adopted many but not all of them.
  - The Board has to keep the big picture in mind.
- *Motion to approve the redline as what we send to the congregation.*
  - *Seconded.*
  - Discussion:

- Language around appointment of officers and the board is a bit confusing. There seem to be three types of officers, and the bylaws don't make clear distinctions.
  - It's important to have someone vetting Assistant Treasurers, who are in charge of counting the plate.
  - Assistant Treasurer doesn't have check signing authority.
  - Why not just give the Assistant Treasurer a 3 year term?
  - Language around who is an officer may be confusing.
  - Assistant Secretary duty of taking backup minutes might be better assigned to another Board member.
  - Assistant Treasurer has responsibilities that are not spelled out in the bylaws.
- *Motion to amend the proposed bylaws changes to include: "The Board may appoint individuals to serve as Assistant Secretary and, upon review and vetting by the LDNC, Assistant Treasurer for a three year term, renewable at the discretion of the Board."*
    - Suggestion to instead take feedback to LDNC and come back to this in May.
  - Important to discuss raising minister call meeting quorum to 25%.
    - If we can't get 25% of members to show up to call a minister, that's a problem.
    - We have to have faith that we're going to be able to get people excited and engaged.
    - Straw poll: Board strongly supports raising the quorum threshold specifically for meetings to call a minister.
  - Decided to table bylaws changes for now.

#### **4-8 Ministerial Search Committee**

- The Board met in Executive Session to select a ministerial search committee. The Board discussed the results of the congregational vote, and selected a search committee that represents All Souls in all its diversity.
- *Motion to approve a slate consisting of Nadine Bowden, Morgan Duncan, Mark Ewert, Gregory Ford,Carolynn Fowler-Smith, Paula Cole Jones, Jen Keller, Erika Landberg, and T Vatnick.*
  - *Seconded.*
  - *Motion passes 7-1.*

#### **4-9 Next Month**

- Board meeting on May 18.

#### **4-10 Meeting Summary - not completed**

#### **Adjournment**

- *Motion to adjourn at 9:36; seconded; motion passed without objection.*

Respectfully submitted,

MJ Crom,  
Secretary